



JOB DESCRIPTION

Campus: Central

Department: Victory Kids

Job Title: Childcare Worker

Reports To: NextGen Pastor

Employee Status: Contractor

Expected Hours: As-needed

I. Purpose of the Job:

To provide quality, safe childcare, promoting a loving and nurturing environment while offering affection and guidance in a Godly manner.

II. Experience and Knowledge Required:

- Experience in serving with children

III. Essential Functions and Responsibilities:

- Respond to Childcare Coordinator promptly about your availability for any upcoming special event childcare requests.
- Arrive 30 minutes early to sign in and room is set up and ready for children
- Sign-in and out each week on a time sheet provided for you.
- Stay 15 minutes late to clean up. This may require light cleaning and moving items back to their appropriate place.
- Fill out incident reports when accidents or unfavorable incidents occur and report to the Childcare Coordinator.
- Make sure each child is properly signed in and out.
- Make sure at least two childcare workers are supervising children at all times.
- Make sure that all children are always safe and that the environment and activities are safe.
- Be kind, courteous, and gracious with the children, their parents, your co-workers, and the leader overseeing the special event.
- Read and follow all guidelines and procedures outlined in the Victory Kids Volunteer Handbook.

VI. Physical Demands:

- Standing
- Walking
- Lifting

If you have questions about this opportunity, please email jyon@victorychurch.org